

### DAMAGE ASSESSMENT LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT



DATE:		PERS	SON RE	PORTI	NG:									PA	GE #:	
TIME REC	CEIVED:	PERS	SON RE	ECEIVIN	G:											
ũ			BURNING	OUT	GAS LEAK	H <sup>2</sup> O LEAK	ELECTRIC	CHEMICAL	DAMAGED*	COLLAPSED	INJURED	TRAPPED	DEAD	ACCESS	NO ACCESS	ASSIGNMENT COMPLETED
													-			
TIME	ADDRESS/LOCATIO	N	FIR	ES		HAZA	RDS		STRUC	URES	Pl	Eopli	-	RO	ADS	/X
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FOR USE BY EVERYONE

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Summary of all hazards in area - fill out this form on your way to Command Post and give it to Incident Command. (\* for structure damage: h=heavy, m=moderate, l=light)

Incident Command: Choose an incident, put a slash in the assignment completed column, copy the address/location to the incident name section on Incident Briefing, and give Incident Briefing and Assignment Status to incident team leader. Copy address/location to Post-Incident Status and enter start time. When incident is complete, put a backslash in the assignment completed column and the incident end time on the Post-Incident Status form.



## **INCIDENT BRIEFING**

LOS ANGELES FIRE DEPARTMENT **DISASTER PREPAREDNESS UNIT** 



PREPARED BY:		DATE:	TIME:
INCIDENT NAME:			
MAP SKETCH:			
CURRENT ORGANIZATION:	INCIDENT COMMANDER:	BATTALION:	
SUMMARY OF CURRENT ACTIONS: Be aware of hazards! Work as a team!			
Be aware of nazaros! work as a team!			
FOR INCIDENT COMMANDER	m Damage Assessment sheet. Sketch a ma	www.cert-la.com	

with any hazards. Enter Incident Commander's name and Battalion number under current organization. Give to incident team leader with Assignment Status sheet. Incident team leader: Sketch a map of the incident area with any hazards, if not done by Incident Command. Summarize the actions of your teams. When incident is complete, return this form, along with Assignment Status, to Incident

Command.



# **ASSIGNMENT STATUS**

#### LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT



DATE:		PERSON REPORTIN	PAGE #:	PAGE #:													
TEAM LEADER		ASST. TEAM LEADER		ASSIGNMENT													
TEAM TYPE		TEAM TYPE		TEAM TYPE		TEAM TYPE		TEAM TYPE									
START TIME	END TIME	START TIME	END TIME	START TIME	END TIME	START TIME	START TIME END TIME S		END TIME								
1		1		1		1		1		1		1		1		1	
2		2		2		2		2	2								
3		3		3		3		3	3								
4		4		4		4		4	4								
5		5		5		5		5	5								
ASSIG	NMENT	ASSIGN	MENT	ASSIG	NMENT	ASSIGNMENT		ASSIG	NMENT								
COMMENTS		COMM	COMMENTS		COMMENTS		COMMENTS		<i>I</i> ENTS								

TO TRACK PERSONNEL ON AN ASSIGNMENT.

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Print type of team (for example, Fire). Print team members' names in numbered boxes. If a team completes an assignment, use another team column for the next assignment. Return this form, with Incident Briefing, to Incident Command



## **POST-INCIDENT STATUS**

### LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT



DATE:	PERSON REPORTI	NG:		PAGE:
ADDRESS/L	OCATION	ASSIGNMENT	START TIME	END TIME

FOR INCIDENT COMMAND

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Record incident assignments from Damage Assessment sheets. When incident is complete, enter end time and make a backslash for that incident on the Damage Assessment.



# MESSAGE FORM

LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT





## **MESSAGE FORM**

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TO: FROM: TIME:	Message Center Use Only   Incident :   Time:   Date:
	Incoming Outgoing
MESSAGE TEXT:	
ACTION TAKEN:	

TO: FROM: TIME:	Message Center Use Only   Incident :   Time:   Date:
MESSAGE TEXT:	Incoming Outgoing
ACTION TAKEN:	

USE CLEAR CONCISE TEXT

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Examples: assignment completed, additional resources needed, unable to complete, special information/status update.

USE CLEAR CONCISE TEXT

Examples: assignment completed, additional resources needed, unable to complete, special information/status update



### PERSONNEL RESOURCES LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT



DATE:	PERSON	REPORTI	NG:							PAGE #:
PRINT NAME AND	TIME IN					R	S ANK F	SKILL S ROM 1	SPECIALTY -5 OR PRINT	"NO"
NAME		TIME IN	TIME ASSIGNED	FIRE	MEDICAL	S&R	TRANSPORT	DOCUMENT		OTHER
	с С									
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Have people sign in and mark their special skills. When you assign someone to a team, circle that team's box next to their name and enter the time assigned. When someone returns from an assignment, draw a line through their name and all boxes and have the person sign in again. Remember to check how long people have been assigned and who hasn't been assigned yet.



# **EQUIPMENT RESOURCES**



#### LOS ANGELES FIRE DEPARTMENT **DISASTER PREPAREDNESS UNIT**

DATE:	DATE: PERSON REPORTING:									PAGE	PAGE #:		
TIME	LOANED -	TO:	FIRE	WRENC	FLASHLIGHT	FIRST AID KIT	BLANKET						
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Enter equipment and supplies as they come in and out. Total periodically.

If an item is returned empty (for instance, a fire extinguisher), add it back in and circle the number, so you don't include it in your next total.



## VICTIM TREATMENT AREA RECORD



### LOS ANGELES FIRE DEPARTMENT DISASTER PREPAREDNESS UNIT

DATE:	PERSON REPORTING:	PERSON REPORTING:							
TIME IN	NAME OR DESCRIPTION	TRIAGE TAG	CONDITION	MOVED TO:	TIME OUT				
		-							
		3							

FOR MEDICAL TREATMENT AREA

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Document each person brought to the treatment area. If victim cannot give name, write a brief description, e.g., sex, approximate age, hair color, race, etc. Tag color: red=Immediate, yellow=Delayed, green=Minor, black=DEAD.